

**KENTUCKY BOARD OF LICENSURE FOR LONG-TERM CARE ADMINISTRATORS
MEETNG MINUTES
October 10, 2019**

A meeting of the Kentucky Board of Licensure for Long-Term Care Administrators held at the Department of Professional Licensing located at 911 Leawood Drive, Frankfort, KY 40601 on October 10, 2019.

MEMBERS PRESENT

Greg Wells
Kimberly Nall
Kenneth Urlage
Suzanne Shaffar
Dr. Tuyen Tran
David McKenzie

DEPARTMENT OF PROFESSIONAL LICENSING

Tiler Hahn, Board Administrator
Isaac VanHoose, Commissioner

MEMBERS NOT PRESENT

Sherry Culp
Eric Hagan
Mother Christina Murray
Melanie Eaton

OTHERS

Carson Kerr, Legal Counsel (Stand In)

CALL TO ORDER

Greg Wells called the meeting to order at 10:46 a.m.

MINUTES

A motion made by Kenneth Urlage to approve the minutes of the July 11, 2019. Motion, seconded by Kimberly Nall, carried.

MONTHLY FINANCIAL REPORT

The financial statement for the months ending July 31, August 31, and September 30, 2019 presented to the Board for review. No further action as required.

DPL UPDATE

Isaac VanHoose, Commissioner, updated on moving process for Public Protection Cabinet to start on October 27, 2019 and that Our department should be moved by Mid- Late November.

LEGAL COUNSEL

Carson Kerr stated the language in the regulations draft updated to reflect a temporary permit held for 9 months instead of 6 months. The new per diem increase, voted on at a prior meeting, to start as of today.

NEW BUSINESS

A motion made by Dr. Tuyen Tran to set the 2020 Board Meeting dates as follows: **January 9, March 12, May 14, July 9, September 10, and November 5, 2019**. Motion, seconded by David McKenzie, carried.

COMPLAINTS COMMITTEE

- 2018LTCA00001- counsel to send letter
- 2019LTCA00010- counsel to send letter
- 2019LTCA00011- counsel to send letter
- 2019LTCA00015- Investigate
- 2019LTCA00016- Dismissal
- 2019LTCA00018- Hold in abeyance
- 2019LTCA00020- Dismissal
- 2019LTCA00021- Dismissal
- 2019LTCA00026- Investigate
- 2019LTCA00027- Dismissal
- 2019LTCA00028- letter for response
- 2019LTCA00029- letter for response
- 2019LTCA00030- Dismissal
- 2019LTCA00031- not reviewed
- 2019LTCA00032- counsel to send letter
- 2019LTCA00033- counsel to send letter
- 2019LTCA00034- Dismissal
- 2019LTCA00035- Dismissal
- 2019LTCA00036- counsel to send letter
- 2019LTCA00037- counsel to send letter
- 2019LTCA00038- Dismissal
- 2019LTCA00039- Dismissal

Motion made by the complaints committee recommending all to be sent Dismissals, Investigations, and needed documentation letters for the complaints. Motion, Seconded by Suzanne Shaffar, carried.

APPLICATIONS COMMITTEE

A motion made by Applications committee to approve all applications, renewals, audits, inactive requests and CE provider applications as reviewed by the applications committee. Motion, seconded by David McKenzie, carried.

Initial Applications Approved: 9

- Gretchen Stidom
- Mark Holbrook
- Leslie Smith
- Judith Parsons
- Chasity Teague
- Michelle Woods
- Megan Finnie
- April Raddish
- Michele Johnson

Endorsement Applications Approved: 5

- Kenneth Bevins
- John Stare
- Victoria Roby
- Cathy Hieneman
- Lawrence Brown

Endorsement Applications Deferred: 2

- Becky Stocker
- Susan Williams

Reactivation/Reinstatement Applications Approved: 3

- Chirag Patel
- Duane Taylor
- Janis Perry

CONTINUING EDUCATION COMMITTEE

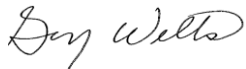
Motion made by Continuing Education Committee to approve the recommendation to approve all 5 CEU applications. Motion, Seconded by Kenneth Urlage, Carried.

TRAVEL AND PER DIEM

A motion made by Kenneth Urlage to approve Travel and to start increased \$120.00 Per Diem as of today. Motion, seconded by David McKenzie, carried.

ADJOURN

Motion made by Kenneth Urlage to adjourn the meeting at 11:21 a.m. Motion, seconded Dr. Tuyen Tran, carried.



Greg Wells, Chair